

**MINUTES OF THE 3RD DR.BABASAHEB AMBEDKAR MARATHWADA
UNIVERSITY ALUMNI ASSOCIATION – KENYA ANNUAL GENERAL
MEETING HELD VIA ZOOM PLATFORM ON THE 24TH OF OCTOBER, 2020
PURSUANT TO GAZETTE NOTICE NO. 5998 ISSUED UNDER THE
SOCIETIES ACT (CAP. 108) TITLED, “ADVISORY ON THE CONDUCT OF
VIRTUAL AND HYBRID GENERAL MEETINGS BY SOCIETIES”.**

Members present:

1. Dr. Charles Nyambuga - Chairman 2. Peter Musembi - Treasurer 3. Edwin Ngugi – Secretary General 4. Vera Okomo – Assistant Secretary 5. Daniel Rakoro – Organising Secretary 6. Evans Machera – Member, EC 7. Ruth Ajiambo – Member, EC 8. Augustine Kitonyi - Member, EC 9. Jackline Matunda 10. Dolphina Alego 11. Bridget Oballa 12. Bernard Aderi 13. Peter Omari 14. David Kiarie 15. Peter Messo 16. Catherine Thande 17. Christine Omollo	18. Charles Anyona 19. Mary Noel 20. Humphrey Okoth 21. Kenneth Kibathi 22. Jacinta Nyamosi 23. Patrick Oundo Wangalwa 24. Jack Mckenzie 25. Francisca Ramomi 26. Pamela Obonde 27. Robert Gichana 28. Reuben Abasa 29. Joshua Boit 30. John Paul Kanya 31. Brenda Ombajo 32. Terry Odera
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Minute 01/05/2020

Reading of the notice convening the meeting, note apologies, and determine quorum

The Chairman called the meeting to order at 4.00 p.m. following the attainment of the mandatory quorum and welcomed Peter Omari to lead the members with a word of prayer.

He further requested members to observe a minute’s silence in remembrance of our departed members, Alumni Maurice Kaikai and Jacob Mutai.

The Secretary General confirmed that the meeting was duly constituted, noted the apologies received and proceeded to read the notice convening the meeting.

Minute 02/05/2020

Confirmation of the Minutes of the Previous Meeting and Matters Arising Thereof

The minutes of the 2nd Annual General Meeting held on the 21st of September 2019, having been electronically circulated to all members prior to the meeting as per the Association’s Constitution were

taken as read by the members, and the Secretary General proceeded to note the matters considered as arising, which were as follows:

- i. *Minute 04/04/2019: Consideration of accounts* – The Auditor pointed out that the subscriptions receivable as at 31st July 2019 stood at 58% which was a worrying trend if the Association was to remain a going concern. He urged the office to explore more ways of mobilising members to register and update their accounts with the Treasurer. This was done but the results are yet to be satisfactory.
- ii. *Minute 06/04/2019: Subcommittees' expressions of interest* – The Finance Subcommittee was re-named as the Finance & Investments Subcommittee and reconstituted with a new Chairperson, Patrick Oundo Wangalwa.
- iii. *Minute 08/04/2019: That the Association adopts the proposed changes to the Constitution listed in the document annexed to this notice titled, "Proposed Constitutional Amendments, 2019"*. The Secretary General confirmed that the amendments had been approved by the Registrar of Societies on 23rd of October 2020.
- iv. *Minute 11/04/2019: Awards ceremony*. The Secretary General pointed out that due to financial constraints there would not be an Awards Ceremony in this financial year and proposed that the ceremony be conducted after the term of each office, i.e. after every two years.

The said minutes were confirmed as a true record of the proceedings and were adopted on a proposal by Peter Messo and seconded by Peter Omari.

Minute 03/05/2020

Reading of The Chairman's Report

The Chairman read his report and informed members that the report was already published in the Association's official website www.bamualumni.co.ke for reference.

The report was adopted by the members and proposed by Bernard Aderi who was seconded by Jackline Nyaboke.

Minute 04/05/2020

Consideration of Accounts

The Treasurer read the financial report for the year ended 31st July 2020 and confirmed that the Accounts had been circulated electronically to members in advance for their review.

He also noted that *only* 37% of the membership had updated their subscriptions in FY2019/2020, and urged members to pay-up so that the Association may run smoothly.

The Treasurer informed the members present that the Office had approved the formation of a *Membership Subcommittee* to be chaired by Peter Omari that would work closely with the Treasurer's

Office in the recruitment of new members and mobilising of subscriptions among other roles as stipulated in the Subcommittee's TORs.

Mary Noel urged members to continue supporting the Association by renewing their membership subscriptions promptly.

Jacinta Nyaboke suggested that the welfare committee forms a kitty e.g. with a monthly contribution of 500/- so that those in need can be assisted therefrom which would entice more Alumni to join the Association.

Peter Omari proposed the developing of an outreach strategy to reach out to the unregistered members and develop a robust plan on how to retain them.

Ferd Muyomba proposed the resumption of the Quarterly Mbuzi meetings post-covid among other activities since members tend to register when they physically attend such meetings.

The members adopted the Annual Report and Financial Statements for the year ended July 31st 2020 as presented on a proposal by Jacinta Nyaboke who was seconded by Bernard Aderi.

Minute 05/05/2020

Appointment of Auditors In Accordance With Rule 8

Members resolved that Messrs Mosop and Associates, Certified Public Accountants be and is hereby re-appointed as the auditors of the Association to hold office of the auditor till the conclusion of the next Annual General Meeting on such remuneration as may be determined by the Executive Committee. This was on a proposal by Mary Noel who was seconded by Catherine Thande.

Minute 06/05/2020

Subcommittees' Expressions of Interest

The Organising Secretary who is mandated to oversee and coordinate the functions of all Subcommittees introduced the respective chairpersons to table their reports for the events that took place in the FY2019/2020.

The Chairpersons who made their presentations were:

- i. Catherine Thande – Social-Events subcommittee
- ii. Wangalwa Oundo – Finance & Investments Subcommittee
- iii. Bernard Aderi – Welfare Subcommittee

The following were absent:

- iv. David Ngala Odhoch - Media & Publications Subcommittee
- v. Desderias Orimba - Legal & Constitutional Affairs Subcommittee

Peter Omari was endorsed by the membership as the Chairperson of the newly formed Membership Subcommittee whose Terms of Reference had been shared with him earlier upon his approval of his appointment.

The reports were adopted on a proposal by Vera Okomo and seconded by Alice Omondi.

Minute 07/05/2020

Adoption of Membership Fee for This Current Year

The Membership Fee for each financial year is as stipulated under Clause 3 – Membership of the Association’s Constitution and the Office did not recommend its review in the next financial year.

Members through an online poll mandated by the Chairman voted unanimously to pay their 2020 dues within 30 days after the AGM as so guided in order to enable the Office to run efficiently during the next financial year.

This was proposed by Bridget Oballa who was seconded by Humphrey Okoth.

Minute 08/05/2020

Other Matters for Which Due Notice Had Been Received

- i. Anthony Githinji proposed that the Membership explores ways of supporting Hon.Dolphina Alego’s candidature for the JSC Woman Representative. Members resolved to assist Hon.Dolphina financially. The Chairman suggested the creation of a steering committee to be chaired by Peter Omari in order to spearhead the strategy as well as conduct a fund-raiser.
- ii. Ferd Moyomba proposed that the Office allows members to utilise the *Zoom Pro* platform subscribed by the Association to enable it earn some income as it benefits the membership at the same time. The Chairman advised that the Executive Committee would deliberate on the matter and arrive at a suitable fee for the service after factoring in all views from the membership.

A.O.B

- i. The Secretary General informed members that a video recording of the proceedings would be shared in due course for their reference.
- ii. Mosop & Associates expressed their gratitude for re-appointment in abesentia

The meeting ended at 7.00 pm with a word of prayer by Ferd Muyomba.

These minutes are confirmed as a true record of the proceedings of the 3rd Annual General Meeting.

Chairman:



Date: 21st November 2020